

## **Addendum 2**

Change to:

Property Management Procedure Manual 2006  
Chapter 2 – Parcels, Payments and Notices  
Page 2-7, Example 2-C  
Effective: October 26, 2007

This change corrects the Indiana Code cite in the sample letter.

See page 2

EXAMPLE 2-C



Condemnation 30 Day Notice to Vacate  
**INDIANA DEPARTMENT OF TRANSPORTATION**  
*Driving Indiana's Economic Growth*

100 North Senate Avenue  
Room N642  
Indianapolis, Indiana 46204-2216 (317) 233-9146 FAX: (317) 233-3055

**Mitchell E. Daniels, Jr., Governor**  
**Karl B. Browning, Commissioner**

June 17, 2004

John and Jane Smith  
999 Elm St  
Anywhere, USA

RE: Code: 9999  
Parcel: 99  
County: Marion  
Cause #:  
Certified No. 9999 9999 9999 9999 9999

The State of Indiana, on behalf of the Indiana Department of Transportation, has filed suit in eminent domain to acquire a portion of your real estate under the above-referenced project to improve SR 19. The Marion County Court has appropriated your real estate and appointed three appraisers to determine the value of that real estate together with any resulting damages caused by that appropriation. The appraisers have returned their report and have assessed total damages due under the appropriation at \$75,000.00. On June 15, 2004 the State deposited this amount with the Marion County Clerk and now, pursuant to IC 32-24-1-10, has a right to take possession of that real estate appropriated by the Court.

Please remove any of your personal property from the items remaining in the right of way, which includes your ID sign and fence upon the appropriated real estate by July 20, 2004. When these items are removed from the acquired right-of-way, please call my office at 317-232-5007, to avoid further notices.

Respectfully,

Jeffery Hinrichs  
Property Management Unit

KF:  
cc: ,  
(Cert. No: )  
Attorney General's Office  
Records